

RESOLUTION # 96 - 155 - DSB

**RESOLUTION OF THE GOVERNING BODY OF
THE THREE AFFILIATED TRIBES OF THE
FORT BERTHOLD RESERVATION**

- WHEREAS, This nation having accepted the Indian Reorganization Act of June 18, 1934, and authority under said Act: and**
- WHEREAS, The Constitution and Bylaws of the Three affiliated Tribes authorizes and empowers the Tribal Business Council to engage in activities for the welfare and benefit of the Tribe and tribal Members; and**
- WHEREAS, There is a continued need for donated Commodity Distribution Program on the Fort Berthold Reservation: and**
- WHEREAS, The Commodity Distribution Program benefits eligible American Indian households in the communities of Watford City, Killdeer, Halliday, Beulah, Garrison, and Roseglen, North Dakota:**
- WHEREAS, The Three Affiliated Tribes, Tribal Business Council through their Human Resources Department will continue to increase and improve their capabilities of providing more accessible and effective Health and Human Services: and**
- WHEREAS, The Three Affiliated Tribes has, in the past , contracted for the operation of this program.**
- NOW, THEREFORE IT BE RESOLVED, that the Tribal Business Council desires to recontract with the State Department of Public Instruction, U.S. Department of Agriculture for continued Commodity Services operation: and**
- BE IT FURTHER RESOLVED, that the Three Affiliated Tribes requests that \$160,467.00 be granted for this purpose.**

FORT BERTHOLD COMMODITY PROGRAM
BUDGET JUSTIFICATION

PROJECT DURATION: OCTOBER 01, 1996 - SEPTEMBER 30, 1997

CLASS CATEGORIES:

A. PERSONNEL

The Three Affiliated Tribes Commodity Program is proposing an overall increase of \$2,154.00 in personnel costs for FY 1997. The proposed increase reflects a 2.9% cost of living allowance which is the current rate prescribed by the Department of Labor. The Three Affiliated Tribes Personnel Department is currently working on a occupational classification plan or wage scale for the entire Tribal structure.

At the present, the Tribal Personnel Department is requesting all programs to budget just for the cost of living allowanoes of 2.9%. As for merit increases, there will not be any this year. Attached is a letter from the Personnel Department pertaining to the cost of living allowances.

B. FRINGE:

Fringe Benefits will include FICA, SUTA, Worker's Compensation, Group Health Insurance and Retirement. The Three Affiliated Tribes calculates Fringe based on actual costs as described:

FICA	7.65% of first \$62,700. per employee
SUTA	1.8% of first \$13,900. per employee
Worker's Compensation	2.65% of first \$13,400. Office & Warehouse Staff
Group Health Insurance	\$219.60 per month per employee
Retirement	5% of first Gross Salary per employee

C. TRAVEL:

A total of 2,500.00 is requested for FY 97 for attendance of the Regional and National Conference, which will be held in Nebraska and Billings, MT.

The proposed increase of \$225.00 from FY 96 is based on attendance for state meetings and Peer Review throughout the fiscal year.

D. CONTRACTUAL:

The proposed budget reflects anticipated contractual costs for services to maintain sanitary environment conditions at the warehouse. The services include rodent and pest control and are provided by Ecolab Services at current level of \$600.00.

E. OTHER:

The proposed cost in this category include utilities, telephone service, supplies, truck fuel and truck maintenance. The anticipated expenditures for the FY 97 year as follows:

Utilities: The costs for propane heat and electrical service at the warehouse are based on actual expenditures during the past program year. Based upon expenditures for FY 96 it would again appear that \$6,500.00 should be sufficient.

Telephone: The proposed cost for telephone service for the new year is estimated at \$1,800.00 for the program staff to provide the needed communication and outreach services to participants throughout the Fort Berthold service area where only two of the five districts served are in the local calling area.

TRUCK FUEL/MAINTENANCE: Fort Berthold is requesting \$3,500. to cover fuel and maintenance costs for the 1996 Chevy Truck. The Chevy Truck is the only means of transporting foods to the outlying districts. This amount reflects a \$500.00 increase from FY 96 to cover fuel, maintenance and upkeep of a new fork lift purchased by USDA.

OFFICE SUPPLIES: The local office is responsible for purchasing office supplies, postage and reproduction materials. Based on the past years expenditures for these supplies and materials, we are again requesting \$1,000. 00 for these items.

F. DIRECT COSTS

The total estimated Direct Costs for the FY97 year are \$114,948.00

G. INDIRECT COSTS

Indirect costs are calculated by the Three Affiliated Tribes at 39.6% of the total budget of \$45,519.00 for the FY97 program year.

The total proposed budget for Fiscal Year 1997 is \$160,467.00 and a decrease of \$13,872.00 over the previous FY 96 total budget.

Fort Berthold

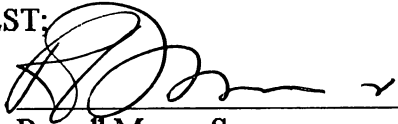
CLASS CATEGORIES	PRIOR ANNUAL FY 96BUDGET	PROPOSED ANNUAL FY 97BUDGET	DIFFERENCE INCREASE (DECREASE)	CERTIFICATION ±	STORAGE DISTRIBUTION ±	NUTRITION EDUCATION ±	OTHER =	TOTAL
A. PERSONNEL								
1. Director	23,938.00	24,632.00	694.00	7,000.00	7,000.00	7,000.00	3632.00	24,632.00
2. Cert/Tech	15,657.00	16,112.00	455.00	13,000.00	500.00	1,500.00	1112.00	16,112.00
3. Warehouse Manager	18,561.00	19,099.00	538.00	-0-	16,100.00	-0-	2999.00	19,099.00
4. Assistant Manager	16,110.00	16,577.00	467.00	2,000.00	12,400.00	500.00	1677.00	16,577.00
SUB-TOTAL	74,266.00	76,420.00	2,154.00	22,000.00	36,000.00	9,000.00	9420.00	76,420.00
B. FRINGE 30%	23,766.00	22,628.00	(1,138.00)	6,514.00	10,660.00	2,665.00	2789.00	22,628.00
C. TRAVEL	2,275.00	2,500.00	225.00	-0-	-0-	-0-	2500.00	2,500.00
D. CONTRACTUAL								
1. Rodent Control	600.00	600.00	-0-	-0-	600.00	-0-	-0-	600.00
E. OTHER								
1. Utilities	6,500.00	6,500.00	-0-	-0-	6,500.00	-0-	-0-	6,500.00
2. Telephone	1,800.00	1,800.00	-0-	1,200.00	200.00	200.00	200.00	1,800.00
3. Truck/Fuel	3,000.00	3,500.00	500.00	-0-	3,500.00	-0-	-0-	3,500.00
4. Supplies	1,000.00	1,000.00	-0-	500.00	250.00	-0-	250.00	1,000.00
SUB-TOTAL	38,941.00	38,528.00	(413.00)	8,214.00	21,710.00	2,865.00	5739.00	38,528.00
DIRECT COST	113,207.00	114,948.00	1,741.00	30,214.00	57,710.00	11,865.00	15159.00	114,948.00
INDIRECT COST 39.6%	61,132.00	45,519.00	(15,613.00)	11,965.00	22,853.00	4,698.00	6003.00	45,519.00
TOTAL BUDGET	174,339.00	160,467.00	(13,872.00)	42,179.00	80,563.00	16,563.00	21162.00	160,467.00

CERTIFICATION

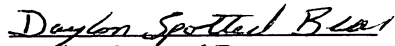
I, the undersigned, as Secretary of the Tribal Business Council of the Three Affiliated Tribes of the Fort Berthold Reservation, hereby certify that the Tribal Business Council is composed of seven (7) members of whom 5 constitutes a quorum, 6 were present at a special meeting, thereof duly called noticed, convened, and held on this 11th day of July, 1996: that the foregoing resolution was duly adopted at such meeting by affirmative vote 6 members 0 members 0 opposed 0 members not voting and that said resolution has not been rescinded or amended in any way.

Dated this 11th day of July, 1996

ATTEST:



Russell Mason Sr,
Tribal Business Council
Three Affiliated Tribes.



Daylon Spotted Bear
Tribal Business Council
Three Affiliated Tribes.