

RESOLUTION OF THE GOVERNING BODY OF
THE THREE AFFILIATED TRIBES
FORT BERTHOLD RESERVATION

WHEREAS, This nation having accepted the Indian Reorganization Act of June 18, 1934 and authority is under said Act; and

WHEREAS, The Constitution and Bylaws of the Three Affiliated Tribes authorizes the Tribal Business Council to engage in activities for the welfare and benefit of the Tribe and tribal members; and

WHEREAS, The Tribal Business Council, Three Affiliated Tribes has entered into a P. L. 93-638 Grant entitled Tribal Communication System, Grant No. A00G14203035-41T; and

WHEREAS, The Tribal Business Council proposes to modify this grant to include secretarial services required by the Tribal Business Office; and

WHEREAS, the line item under this grant entitled Contractual is over budgeted;

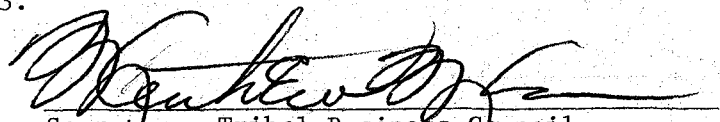
NOW THEREFORE BE IT HEREBY RESOLVED By the Tribal Business Council, Three Affiliated Tribes, that the "Contractual" line item in Grant No. A00G14203035-41T be reduced;

BE IT FURTHER RESOLVED That the attached modification to include the services of a secretary is hereby approved.

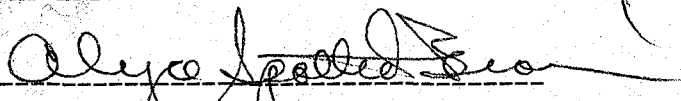
C E R T I F I C A T I O N

I, the undersigned, as Secretary of the Tribal Business Council of the Three Affiliated Tribes of the Fort Berthold Reservation, hereby certify that the Tribal Business Council is composed of 11 members of whom 11 constituting a quorum 11 were present at a Special meeting thereof duly called, noticed, convened and held on the 30 day of June, 1983; that the foregoing Resolution was duly adopted at such meeting by the affirmative vote of 7 members, — members opposed, 3 abstentions, 1 passed and that the said Resolution has not been rescinded or amended in any way.
Chairman (voting) (~~not voting~~).

Dated this 30th day of June, 1983.


Secretary, Tribal Business Council

ATTEST:


Chairman, Tribal Business Council

MODIFICATION NO. I

TRIBAL COMMUNICATION SYSTEM
GRANT NO.: A00G14203035-41T

JUSTIFICATION

This grant is to improve the tribal communication system on the Fort Berthold Reservation; however, the line item for Contractual is over-budgeted. The Tribe therefore proposes to add secretarial services, the position to be known as Communication Officer. The amount of over-budget is \$9,600.00. The position description for the Communication Officer is attached. The starting date for the position is July 1, 1983. This position will aid the Tribal Government in communications by providing resolutions, minutes, and other pertinent information to the tribal newspaper and other news media on behalf of the tribe; the incumbent will also coordinate the activities of the Community Information Officers (5) by disseminating information, minutes and resolutions to the tribal constituency; the incumbent will also aid tribal government by typing minutes and resolutions for Tribal Business Council approval and maintaining a neat and orderly file system for the Business Office of all minutes and resolutions.

BUDGET AMENDMENT

	<u>From</u>	<u>To</u>
Contractual	\$28,800.00	\$19,200.00
Salary (1) Position Des. attached	-0-	\$ 7,507.00
Fringe (21.8%)	-0-	\$ 2,093.00

JOB DESCRIPTION

POSITION

Tribal Communications/Liaison

SKILLS

Typing, Shorthand, Filing, and operating other office machines, zexxing.

DUTIES

Taking minutes, preparing resolutions, editing minutes and resolutions for Tribal Newspaper, distributing minutes, resolutions and other information to Community Information Officers and coordinating their activities, zexxing material, typing correspondence for Tribal Council members, issuing directives to the CIO's, establishing minutes, and preparing information for the Tribal Newspaper, other news media and for the Red Eagle Television series.

OTHER REQUIREMENTS

Must be able to operate a motor vehicle and have a valid drivers license.

STARTING DATE:

July 1, 1983

SALARY: \$7.21 an hour