

RESOLUTION OF THE GOVERNING BODY OF
THE THREE AFFILIATED TRIBES OF THE
FORT BERTHOLD RESERVATION

- WHEREAS, This Nation having accepted the Indian Reorganization Act of June 18, 1934, and authority under said Act; and
- WHEREAS, The Constitution and By-Laws of the Three Affiliated Tribes authorizes and empowers the Tribal Business Council to engage in activities for the welfare and benefit of the Tribe and tribal members; and
- WHEREAS, The Tribal Business Council desires to operate a Youth Conservation Corp on the Fort Berthold Reservation; and
- WHEREAS, The operation of YCC will allow for employment of twenty-four (24) enrollees composed of youth from the surrounding area; and
- WHEREAS, Through their efforts needed conservation work will be accomplished on the Fort Berthold Reservation; and
- WHEREAS, The youth employed will develop an understanding and appreciation of natural resources.

NOW THEREFORE BE IT RESOLVED that the Three Affiliated Tribes desires to contract for the administration of a ten week Youth Conservation Corp at a total cost of \$19,999.42.

C E R T I F I C A T I O N

I, the undersigned, as Secretary of the Tribal Business Council of the Three Affiliated Tribes of the Fort Berthold Reservation, hereby certify that the Tribal Business Council is composed of 11 members of whom 7 constitute a quorum, were present at a Special meeting, thereof duly called, noticed, convened and held on the 7 day of Feb, 1980; that the foregoing resolution was duly adopted at such meeting by the affirmative vote of 10 members, 0 members opposed, 0 members abstained, 0 members not voting, and that the said resolution has not been rescinded or amended in any way.

Chairman (voting) (~~not voting~~)

Dated this 7 day of February, 1980.

Lillie Walker
SECRETARY, TRIBAL BUSINESS COUNCIL

ATTEST:

Justin H. Dillette
CHAIRMAN, TRIBAL BUSINESS COUNCIL



THIRTEEN TRIBES

TRIBAL BUSINESS COUNCIL

FORT BERTHOLD RESERVATION

New Town, North Dakota 58763

Phone 627-4781

P.O. 220

January 28, 1980

YACC/YCC Coordinator
Bureau of Indian Affairs
Federal Building
Aberdeen, South Dakota 57401

Dear Sir:

Our Tribal governing body has requested your assistance in applying for a YCC Program for Fiscal Year 1980. The contracting period will be for a period of 10 weeks, from June 2 to August 8, the first week will be used for staff orientation, the next 8 weeks camp operation, and the final (10th week) completion of reports.

This camp will be a non-residential camp with a total of 24 enrollees, 12 tribal members to be selected by the contractor and 12 non-members to be selected by the State of North Dakota Job Services Division.

Total contracting costs are \$19,999.42, this cost does not include enrollee's salary.

Sincerely,

Clarice J. Baker
Tribal Education Director

CONCURRENCE:

Austin H. Gillette
Tribal Chairman

Four Bears Camp

Enclosures

- (1) Plan of Operations
- (2) Attachment (A) Budget
- (3) Attachment (B) Staffing
- (4) Attachment (C) Projects (YCC Form 4)

PLAN OF OPERATION

Goals & Objectives

This program is being administered to accomplish needed conservation work on the Fort Berthold Reservation, to provide gainful employment for enrollees between the ages of 15-18 years, and to develop an understanding and appreciation of natural resources of the Fort Berthold Reservation, as authorized by Public Law 93-597 and memorandum of understanding between the Department of Interior and the Department of Agriculture. The program is to further the development and maintenance of the natural resources of the Fort Berthold Reservation by the youth who will ultimately be responsible for maintaining and managing their resources. Needed conservation work on the Fort Berthold Reservation will be accomplished, by prioritization of projects based on the Tribal Governing Body's decision.

Organization, Methods & Procedures

The Youth Conservation Corps will be a properly balanced and integrated program of working-learning experience. The program will apply a variety of projects with a mixture of youth according to sex, age, and economic backgrounds.

The Contractor shall provide all necessary qualified camp supervisory staff, furnish transportation to and from central location to project work site, materials required for conservation projects, supplies and support services required to carry out the eight-week Youth Conservation Crops Program.

Qualified personnel living in the community will be hired by the Contractor when available to carry out the program and projects.

Measurement of Progress & Accomplishment

The Camp Director will be required to make a bi-monthly written report to the Tribal Governing Body on the activities of ongoing projects and education activities regarding their progress and accomplishment. The Contractor will furnish a copy to the Program Manager.

Position Descriptions

1. CAMP DIRECTOR. The Camp Director serves as the principal official for the operation and management of the Four Bears YCC camp.

Camp Director:

- is directly responsible to the Federal agency sponsoring the camp to implement and carry out the YCC program within the framework of applicable laws, regulations, delegations, and other guidelines and limitations.
 - provides leadership and supervision for all camp activities and all personnel assigned to the camp.
 - is responsible for the welfare, health, education, work, recreation, and safety of enrollees aged 15 through 18 years.
 - is responsible for necessary administrative services pertaining to procurement, storage, and distribution of supplies; maintaining required financial management controls and records; personnel management, contracts, and arrangement for services which cannot be provided within camp resources; and general management.
 - is responsible for good community relations and mutual understanding with nearby communities in matters which affect enrollee, and endeavors to resolve problems which arise.
 - supervises camp activities in development and conduct of approved recreational program, counseling, and other off-duty activities. He/she is responsible for discipline of the enrollees both in the camp and in the surrounding communities, and is responsible for carrying out work projects which have been approved by higher organizational levels in accordance with controls prescribed, and subject to inspection for compliance with such controls.
 - is responsible for staff orientation and training. Staff training shall include, but is not limited to, organizing, planning, scheduling, and administering programs that meet all goals and objectives of the YCC program. The Camp Director is responsible for creating an atmosphere in which staff members are totally committed, not only to their specific areas of responsibility, but to the overall success of the YCC program.
2. Environmental Awareness Coordinator. The Environmental Awareness Coordinator works under the supervision and guidance of the Camp Director.
 - is responsible for the planning, development, implementation and evaluation of an integrated environmental work/education program which will meet the goals and objectives of the YCC program.
 - is responsible for development of environmental awareness training for staff and enrollees, and will conduct training by individual work groups or combination of work groups, as appropriate.

Attachment (b)

3. Work Coordinator. The Work Coordinator works under the supervision and guidance of the Camp Director. He/she is responsible for carrying out field work project assignments and provides leadership and supervision to Group Leaders who direct work at field project sites. Work Coordinator will coordinate his work project program with the Environmental Awareness Coordinator, and keep him/her advised of changes in work schedules or projects that would affect the environmental awareness aspects of the program. The Work Coordinator will assist the Environmental Awareness Coordinator in the environmental awareness training of the work group leaders, youth leaders, and enrollees:

- plans and directs the activities of 3 Group Leaders on work projects with responsibility for assigning enrollees to work crews, observing work in progress, and inspecting completed work for adequacy and conformity to standards. He/she compiles and maintains records and reports of work projects.
- assures that materials, tools, and equipment are provided and that all assigned work is performed in a safe manner.

4. Group Leader. The Group Leader works under the direct supervision of the Work Coordinator in conducting natural resource conservation work for a group of 8 - 10 enrollees. The Group Leader is responsible for carrying out work assignments and insures that work is performed in a safe manner. The Group Leader keeps individual records of project assignments. He/she provides guidance and counseling to enrollees assigned to the work crew and performs other camp functions as assigned by the Camp Director.

Three Affiliated Tribes
Four Bears
Youth Conservation Corps
Budget

Camp Director	\$3,000.00	
Environmental Instructor	2,600.00	
Work Coordinator	2,800.00	
Group Leaders (3) @ \$1440.00	4,320.00	
Fringe	<u>2,279.42</u>	
Sub-Total	\$14,999.42	\$14,999.42
Medical	200.00	
Transportation	1,500.00	
Utilities and Maintenance	300.00	
Work Supplies and Equipment	1,400.00	
Recreation Materials	700.00	
Miscellaneous (includes Workman's Compensation, Liability Insurance and Administrative Costs)	<u>300.00</u>	
	4,400.00	<u>4,400.00</u>
TOTAL CONTRACT		<u><u>\$19,199.42</u></u>

YCC
0175

YCC PROJECT PLAN

DATE SUBMITTED: January 1980

4. CODE NO	PROJECT NO
PRIORITY	
5. YOUTH	6. AGENCY:

CAMP: 4-Bears YCC	2. NUMBER: 7444	7. PROJECT TITLE: Field Trip
BUREAU: Three Affiliated Tribes		

DESCRIPTION OF PROJECT

BRIEF OUTLINE AND MAGNITUDE (LENGTH, SIZE, NUMBER ETC.) OF PROJECT AND ITS LOCATION:

A 3 day camping (spike camp) field trip to Lake Metigoshe State Park including side trip to Peace Gardens (Canada - United States)

LAND MANAGING UNIT: North Dakota State Parks	10. TRAVEL DISTANCE FROM CAMP: 175 miles	QUANTITY OF UNITS		13. UNIT OF MEASURE: Projects
		11. ESTIMATED 1	12. ACTUAL 1	

DETAILED COST SUMMARY

ITEMS SUPPLIES & MATERIALS, EQUIPMENT, TECHNICAL SERVICES, OTHER -	14b. QUANTITY	14c. UNITS	DOLLARS		
			14d. UNIT COST	AGENCIES COSTS	
				15. ESTIMATED	16. ACTUAL
tents	6		3.00	20.00	18.00
Stoves	2		2.00	10.00	4.00
Enrollees					
Payment for Food	14		2	100.00	84.00
TOTAL					106.00

ESTIMATED	WK'ED HOURS		APPRAISED VALUE	
	17		19	
ACTUAL	18		20	

COMMENTS

YIELD
07/75

YCC PROJECT PLAN

4. CODE NO	PROJECT NO
PRIORITY	
5. YOUTH	6. AGENCY:

DATE SUBMITTED: ~~Summer 1979~~

CAMP: 4-Bears YCC
 2. NUMBER: 74444
 REAU:
~~Three Affiliated Tribes~~

7. PROJECT TITLE:
 Field trips

DESCRIPTION OF PROJECT

BRIEF OUTLINE AND MAGNITUDE (LENGTH, SIZE, NUMBER ETC.) OF PROJCT AND ITS LOCATION:

Field trip to Stanton, North Dakota and the Knife River Indian Village Excavation.

LAND MANAGING UNIT: Knife River State Park	10. TRAVEL DISTANCE FROM CAMP: 250	QUANTITY OF UNITS		13. UNIT OF MEASURE: Projects
		11. ESTIMATED 1	12. ACTUAL 1	

DETAILED COST SUMMARY

a. ITEMS SUPPLIES & MATERIALS, EQUIPMENT, TECHNICAL SERVICES, OTHER -	14b. QUANTITY	14c. UNITS	DOLLARS		
			14d. UNIT COST	15. AGENCIES COSTS	
				15. ESTIMATED	16. ACTUAL
2 vehicles					
TOTAL					

ESTIMATED	17. WK'ED HOURS		19. APPRAISED VALUE	
		192		500.00
ACTUAL	18.		20.	
	112		400.00	

REMARKS

YCC PROJECT PLAN

DATE SUBMITTED: 6/12/79

PROJECT NO	PROJECT NO
PRIORITY	
5. YOUTH	6. AGENCY:

CAMP: 4-Bears YCC 2. NUMBER: 7444 7. PROJECT TITLE: Site Improvement

BEAU: Three Affiliated Tribes

DESCRIPTION OF PROJECT

BRIEF OUTLINE AND MAGNITUDE (LENGTH, SIZE, NUMBER ETC.) OF PROJECT AND ITS LOCATION:

Cultivating, tree wills, weed removal of young trees surrounding 3-Tribes Administrative Building.

LAND MANAGING UNIT: <u>Three Tribes</u>	10. TRAVEL DISTANCE FROM CAMP: <u>1-block</u>	QUANTITY OF UNITS	13. UNIT OF MEASURE:
		11. ESTIMATED <u>1</u>	12. ACTUAL <u>2</u>
			<u>Acres</u>

DETAILED COST SUMMARY

ITEMS SUPPLIES & MATERIALS, EQUIPMENT, TECHNICAL SERVICES, OTHER -	14b. QUANTITY	14c. UNITS	DOLLARS		
			14d. UNIT COST	AGENCIES COSTS	
				15. ESTIMATED	16. ACTUAL
<ul style="list-style-type: none"> • Shovels • Rakes • Grass cutters • Trash bags 		25		6.00	5.00
TOTAL					5.00

ESTIMATED	WORKED HOURS		APPRAISED VALUE	
	17	18	19	20
	32		\$200.00	
ACTUAL		156	\$650.00	

COMMENTS

YIELD
01/75

YCC PROJECT PLAN

DATE SUBMITTED: 6/12/79

4. CODE NO	PROJECT NO
PRIORITY	
5. YOUTH	6. AGENCY:

CAMP: 4-Bears YCC	2. NUMBER: 74444	7. PROJECT TITLE: First aid training
BUREAU: Three Affiliated Tribes		

DESCRIPTION OF PROJECT

BRIEF OUTLINE AND MAGNITUDE (LENGTH, SIZE, NUMBER ETC.) OF PROJECT AND ITS LOCATION:

Training of enrollees in Basic First Aid, CPR
(Work books, tests, films)

LAND MANAGING UNIT: Three Affiliated Tribes	10. TRAVEL DISTANCE FROM CAMP: 2-blocks	QUANTITY OF UNITS		13. UNIT OF MEASURE: Number
		11. ESTIMATED 24	12. ACTUAL 17	

DETAILED COST SUMMARY

ITEMS SUPPLIES & MATERIALS, EQUIPMENT, TECHNICAL SERVICES, OTHER -	14b. QUANTITY	14c. UNITS	DOLLARS		
			14d. UNIT COST	15. AGENCIES COSTS	
				15. ESTIMATED	16. ACTUAL
Books		20	4.50	100.00	90.00
TOTAL					90.00

ESTIMATED	17. WK'D HOURS		19. APPRAISED VALUE	
	144		1,000.00	
ACTUAL	18. WK'D HOURS		20. APPRAISED VALUE	
	128		750.00	

REMARKS

YCC
0115

YCC PROJECT PLAN

4. CODE NO PROJECT NO

PRIORITY

DATE SUBMITTED: 6/5/79

5. YOUTH

6. AGENCY:

CAMP: 4-Bears YCC

2. NUMBER:
7444

7. PROJECT TITLE:
Picnic Facility Maintenance

8. REAU:

Three Affiliated Tribes

DESCRIPTION OF PROJECT

BRIEF OUTLINE AND MAGNITUDE (LENGTH, SIZE, NUMBER ETC.) OF PROJECT AND ITS LOCATION:

Clean up, Repair of picnic shelter's in 4-Bears Park. Check outdoor grills for repair, mow tall grass.

LAND MANAGING UNIT: Three Tribes	10. TRAVEL DISTANCE FROM CAMP: $\frac{1}{2}$ mile	QUANTITY OF UNITS		13. UNIT OF MEASURE: Family units
		11. ESTIMATED 10	12. ACTUAL 6	

DETAILED COST SUMMARY

ITEMS SUPPLIES & MATERIALS, EQUIPMENT, TECHNICAL SERVICES, OTHER -	14b.	14c.	DOLLARS		
	QUANTITY	UNITS	14d. UNIT COST	AGENCIES COSTS	
				15. ESTIMATED	16. ACTUAL
Summers Sickle Mower (13 yrs. old)	4		18.00		72.00
Paint					
Paint brushes					
Rakes					
Brush Cleaner	1		4.00		4.00
Rages					
TOTAL					76.00

ESTIMATED	WK'ED HOURS		APPRAISED VALUE	
	17	192	19	\$250.00
ACTUAL	18	56	20	\$181.00

REMARKS

Y1510
0115

YCC PROJECT PLAN

DATE SUBMITTED: 6/5/79

4. CODE NO	PROJECT NO
PRIORITY	
5. YOUTH	6. AGENCY:

CAMP: 4-Bears YCC	2. NUMBER: 74444	7. PROJECT TITLE: Decorative Fencing and/or Maintenance
REAU:		

DESCRIPTION OF PROJECT

BRIEF OUTLINE AND MAGNITUDE (LENGTH, SIZE, NUMBER ETC.) OF PROJECT AND ITS LOCATION:
 960 Linear feet of fence that will need repair after the winter. Should not need painting at this time.

LAND MANAGING UNIT: Three Tribes	10. TRAVEL DISTANCE FROM CAMP: 1/2 mile	QUANTITY OF UNITS		13. UNIT OF MEASURE: Linear Feet
		11. ESTIMATED 960	12. ACTUAL 960	

DETAILED COST SUMMARY

a. ITEMS SUPPLIES & MATERIALS, EQUIPMENT, TECHNICAL SERVICES, OTHER -	14b. QUANTITY	14c. UNITS	DOLLARS		
			14d. UNIT COST	AGENCIES COSTS	
				15. ESTIMATED	16. ACTUAL
TOTAL					

ESTIMATED	WORKED HOURS		APPRaised VALUE
	17	110	19 \$350.00
ACTUAL	18	72	20 \$225.00

REMARKS