



**CALL TO ORDER:**

Meeting called to order at 11:10AM

**PRAYER:**

Prayer by Daryl Bearstail.

**I. ROLL CALL:**

*Present:* Councilwoman Monica Mayer, Councilman Randy Phelan, Councilman Frank Grady.  
*Quorum established.*

**II. APPROVAL OF AGENDA:**

*Motion:* Councilman Randy Phelan moved to approve the agenda. Councilwoman Monica Mayer seconded the motion. Vote: 3-0-0. Motion carried.

**III. APPROVAL OF MINUTES:**

- May 8<sup>th</sup>, 2017 Health & Human Resource Minutes
- May 31<sup>st</sup>, 2017 Health & Human Resource Minutes

*Motion:* Councilman Randy Phelan moved to approve May 8<sup>th</sup>, 2017 with corrections. Councilwoman Monica Mayer seconded the motion. Vote: 3-0-0. Motion carried.

*Motion:* Councilman Randy Phelan moved to approve May 31<sup>st</sup>, 2017 with corrections. Councilwoman Monica Mayer seconded the motion. Vote: 3-0-0. Motion carried.

**IV. NEW BUSINESS:**

**A. Customer Care Risk – Jake Harrison**  
*Addressed*

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**B. Dental Bill – Brandi Fox**

*Motion:* Councilwoman Monica Mayer moved to direct all dental bills on the agenda be transferred to Elbowoods Medical Health Center for payment and EMHA to report back to the August 9, 2017 TBC meeting. Councilman Randy Phelan seconded the motion. Vote: 3-0-0. Motion carried.

*Discussion:* Braces Blue Cross ended Aug. 15<sup>th</sup>, 2017. Bill was close to \$6,000 and she is looking for assistance. Al Nygard recommended it come out of Grants and Donations. Councilwoman Monica Mayer stated that the dental bills are not all cosmetic and under 638 we can approve them and to be paid out of Federal funds. Directive to Elbowoods EMHC to pay for this dental condition



**C. Dental Bill for Audrey Thorton**

*Item addressed*

**D. Community Health Center Assistance – Cheryl Kary**

*Item deferred*

**E. Medicinal Proposal Request – Kasey Hosie**

*Item deferred*

**F. Dental Bill For Devon Headdress – Juanita Helpfrey**

Tribal elder exposed problems that she has experienced while trying to get a wheel chair. She recommended an informational process to help those going through tough medical issues and trying to get a wheelchair and improving services at the clinic. Ms. Helpfrey proposed to Councilwoman Monica Mayer that a process survey be developed for wheelchairs and nebulizers. Dr. Kathy Eagle mentioned that Juanita Helpfrey couldn't be reimbursed it would be Sanford that is reimbursed. Elbowoods (EMHC) pays for Sanford costs so they will reimburse her. Councilwoman Monica Mayer asked that the CEO/Chief Medical Officer to involve all workers (even Pharmacy) and fill out forms for durable medical equipment (DME). Script has to be filled out by weight but it's doable when appropriately processed and incorporated by the Clinic.

**G. Tri-City Care Bill for Sonja Berget**

*Item addressed*

**H. Community Health Center – Kimberly Fox**

*Item addressed*

**I. Paychecks for two Employees and Unpaid Vendors on NSCDC – Danielle Rivera**

*Item addressed*

**J. Ongoing Appointments – Sara Solis**

**Motion:** Councilman Randy Phelan moved to forward the Sarah Solis request to the TBC August 9, 2017. Councilwoman Monica Mayer seconded the motion. Vote: 2-0-0-1 (FG-NV). Motion carried.

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**K. Claud Christenson**

Councilman Frank Grady reported a \$7,000 a month bill at a Bismarck Nursing Home. She can cover some of the bill but needs assistance with the remainder of the bill. He is 91-year-old with health issues.





**Motion:** Councilman Randy Phelan moved to forward to August 9<sup>th</sup> Tribal Business Council Meeting. Councilwoman seconded the motion. Vote: 2-0-1-0 (FG-Abstained) Motion carried.

**L. Beatrice Redhawk, Life & Limb for Patria Bowen [see Closed Session]**

Address item in closed session. Dr. Kathy Eagle is working with her in reimbursement of costs paid out of pocket.

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**M. Day Care Bill - Maxine Buffalo for Daughter Ruth Ann Buffalo**

Seeking assistance with a day-care bill for two foster care children (twins) that her daughter Ruth Ann Buffalo takes care of in Fargo.

**Motion:** Councilman Randy Phelan moved to approve a \$500 in financial assistance from Mandaree Segment, North Segment and Four Bears Segment with a challenge to the remaining segment offices to match his \$500 assistance. Councilwoman Monica Mayer seconded the motion. Vote: 3-0-0. Motion carried.

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**N. Life & Limb - Flora Wolf**

Councilwoman Monica Mayer recommended that she make an appointment and get a referral so that she is in the system, to also get her bills paid and allow the Chief Medical Administrator and the Chief Pharmacist review the medicine to see if they can provide it through EMHC.

**Motion:** Councilwoman Monica Mayer moved to place Flora Wolf on the Life & Limb assistance for medical appointments. Councilman Randy Phelan seconded the motion. Vote: 3-0-0. Motion carried.

**O. Dental Bill – Stan Charging [See Closed Session]**

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**P. Tribal Insurance - Daryl Bearstail, Director**

The Director informed the Committee that there is a Dental Perfect plan to provide \$3,000 for an annual maximum. The members already signed up are first to use Tier 1, 2 and 3. Dental is in operation. Councilwoman Monica Mayer discussed issues with EMHC Dental Services and clinics requiring the money upfront and no third party billing.

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**Q. Sidney Howard Request - Anita Howard Deane**

Mrs. Howard is seeking Life and Limb assistance for her brother Byron Sidney Howard for travel expenses to Mayo Clinic on Sept. 25<sup>th</sup>.

**Motion:** Councilman Fred Fox moved to recommend assistance for Sidney Howard up to \$3,500 max from the Chairman's Office.



**Motion:** Councilman Fred Fox moved to forward approval of Life & Limb to August Tribal Business Council meeting. Councilwoman Monica Mayer seconded the motion. Vote: 3-0-0. Motion carried.

**FTR:** Councilman Fred Fox joined the meeting at 11:55AM, Councilman Randy Phelan left the meeting.

## VII. REPORTS/PROGRAM UPDATES:

### A. **Acupuncture Treatment & Massage Therapy Clinics/Safe Haven Homes - Marilyn Young** *Bird* *Item deferred*

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### B. **Home Health Report- Gabriell Petri**

The two (2) LPN's in the department will be required to attend the Wound Care Education Institute (WCEI) training to sit for the national certification exam to be considered Wound Care Specialists. The Staff RN has this certification currently. The Program is exploring funding options for this training. The class and certification is approximately \$3000 plus travel. WS segment community supervisor stated the segment would be able to assist with one of the LPN's tuition and travel. RPMS - There is equipment that needs to still be purchased for the Minne Tohe building. However we would be able to have VPN access via EMHC laptops. IT is preparing us two laptops to use in the department. As of the end of June we have not received the laptops from EMHC. On May 23 all HHC staff completed the ISSA security training with IT, as well as the HIPPA agreement with EMHC HIM department. Ms. Petri is meeting with MFTPTI Liaison on June 1 in Bismarck to discuss services. Weekly staffing/case management meetings are conducted on Monday mornings. Director sits on weekly North Dakota Center For Nursing conference calls and traveled to Grand Forks on June 20th for the NO Center of Nursing Culture of Health Think Tank. Director sits on the steering committee. The Think Tank is composed of medical and community program liaisons to identify gaps in ND health care and working together to propose a plan to fill those gaps. Consultant: North American Tribal organization (Rapid City, SO) to provide site survey to assist in a successful accreditation with CMS. Contact submitted to Legal for review. The carryover has been decreased by \$16,751, from \$213,752.00 to \$197,001.00. Working on gaining permission to have a booth at upcoming powwows to focus on each segment and expansion of services. Did have a booth at Twin Buttes and White Shield. Creating a simple power point to present at each segment's community and Elder's meetings to clarify services rendered and answer questions. Trying to schedule the community meetings in HHC schedule. Submitted QSP revision to ND State. Met with Madonna Azure in regards to expansion of QSP services. She has a trainer that would be able to train independent QSP's in the community. The trainer has reservations about training individuals not associated with a program. Home Health Care would be interested in contracting those individuals to provide services. This would exponentially expand services rendered to the community. The training is called "Native Elder's Caregiver Curriculum". The Program would be interested in employing community members to work as QSP providers as contractors to expand services greatly in each segment. North American Tribal Organization (NATO) surveyed the HHC site, in preparation for CMS accreditation, June 6-8. We have received JCHAO standard RFI's (Recommendations





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for Improvement) from NATO and we are working to implement into HHC policy and procedure. Parshall will be the first one. Pledged to have a long care facility. She doesn't want to stay in a nursing wants to stay with her son. Where is the help of CHR? No one to take elders to dialysis. What you do with this program and it took me 2 and a half years to stay home, programs are stagnated. We need to do a better job and by directive. Take a look when we do our budget Home Health. We need to up scale the qualifications and increase the salaries. CNA or Social Workers working with the State for reimbursement for mileage. Done multiple surveys number one thing asking for medical transportation. Councilwoman Monica recommended supplementing the Home Health Care & Circle of Life budgets.

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**C. Elbowoods Clinic – Dr. Kathy Eagle**

Currently working with April Wilkinson on the Annual Funding Agreement, may require modification based on Feb Closed-Session regarding Administrative Oversight of Physician Service and Health Education. General Staff Meeting: August 4, 2017 Leadership is invited. EMHC PRC and Business Office Staff will be attending the IHS Partnership Conference in Denver, CO mid-August 2017. Water/Sewer line issues at Dental, IHS Housing, Mandaree Field Clinic, and Twin Buttes (closed August 1, 2017)-Contract through IHS is being reviewed through IHS approx. time frame is 1-2 weeks. EMHC Invited to attend and present at the National Indian Health Board Conference August regarding the recently approved Naloxone Program. Presenters will be Ramona Sorenson, Chief Pharmacist, Holly Mayer-Taft, RN PHN, Maxine Bosko, NP. EMHC representation to attend the Key Strategies to Address the Drug Epidemic: Region VIII Opioid Summit August 15-16, 2017 Denver., Colorado. Attendees will be Kathryn R. Eagle-Williams, MD, MPH and Leolani Ah Quin, MSW, DBH. Twin Buttes clinic is closed today. \$48,000 to fix the sewer at the Mini Tohe Complex. Contract for Dr. Figueroa handed out, September 19<sup>th</sup> is the end date on the contract. Jen Cross in Legal has reviewed it. Discussed Datatrac Dentrax Software not communicating with RPMS to do third party billing but we are working on it.

**Motion:** Councilman Fred Fox moved to forward to the August Tribal Business Council meeting subject to legal. Councilwoman Monica Mayer seconded the motion. Vote: 3-0-0. Motion carried.

**Discussion:** We have carryover and would like to give it to our employees as bonuses. Committee will wait to address this.

**D. Recreation and Fitness – Kevin Finley**

*Item deferred*

**E. Awatii Wellness Center**

*Item deferred*

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**F. Circle of Life – Red Fox Sanchez & Royce Irwin, Director**

Red Fox Sanchez introduced the new Circle of Life Director, Royce Irwin.



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Statistics are needed and how many have been to treatment. Send members in and track them to see what happens to them during aftercare. Daryl Bearstail can provide a list of members using Boon Insurance for recovery care. Councilwoman Monica Mayer expressed concerns over the lack of tribal funding going to the program.

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**G. Tribal Health - Red Fox Sanchez, Director**

July 11-12, GPTCHB Consultation. July 11 was an information/training on self-governance with a panel discussion of the benefits of having a Title I; Title V health facility. Some of the benefits of Title I are: sponsorship programs for prescriptions, NE receives the all-inclusive rate for pharmacy; maintaining sovereignty; having district clinics staffed with providers/nurses; the ability to rewrite ad contour contract for district clinics. Some of the training needs are: records management/maintenance; financial management/3rd party billing. Spirit Lake spoke of the accomplishments since becoming Title V one year ago: the clinic is now staffed with enough providers and dentists; they brought in 4 million in billing revenue and they now have the ability to pay for Priorities 3's. Spirit Lake's top five concerns were: not enough providers; bad experience; long wait time; need more specialties MD's and not enough appointments, patients would have to wait months at a time. From that data, Spirit Lake is now able to meet the patient needs. Since becoming Title V in May 2016, their Diabetes death was at 168 in May 2015; 154 in May 2016 and 63 in May 2017. They now transport 1,872 patients for KDU services compared to the three patients a week when I.H .S ran the program. July 12 was the I.H .S session where Jim Driving Hawk, Acting Area Director presented the updates of Great Plains Area. The concerns from the tribes attendance are: I.H.S pulled 2 million of H&C funding from Sisseton SU and 4 million from the Cheyenne River SU without tribal consultation and also pitted tribes against each other as it was alleged the money was used for a bailout for the immediate jeopardy hospitals and there was no plan for a payback. The acting AD did admit the money was used to pay for the Great Plains AB Staffing Contract at HQ level when HQ was to pay for the services; there is no funding/plan for medical equipment; implementing more security measures due to the pediatrician charged with sexual assault at the Pine Ridge Hospital; replacing of equipment; detailing of staff with poor performance; tribal leaders having the ability to evaluate CEO's. Jim Driving Hawk did not address the concerns but danced around the answers. \$397,057 budget, \$227,328.11 total expenses as of July 27<sup>th</sup>, 2017, \$66,098.899 Funds available. Tribal Health is starting a garden with the college. Discussion of HIV screenings and working the Public Health and coordinated with EMHC and falling under a licensed physician to protect the tribe under HIPPA.

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**H. Kidney Dialysis Unit (KDU) - Callie Baker**

Provided an update on nursing staff & patient statistics. Nurse wanted to transfer to KDU now she is not being released from Elbowoods. We need to train three months before leaving them alone with patients. We have one LPN getting ready to go on maternity leave. Two patients didn't have to be on dialysis and accepting three by the end of this month we will have 20 nursing shortage. We will have five people on the waiting list. Notified by Council people could get rushed in before other people. I have to be fair to people who are waiting. Some patients drive three hours. and puts extra costs on the family. Create three shifts enrolled member that is a





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Veteran. Housing did some repairs and wait for Indian Health Service it is a \$22,000 overtake what we did was to make it livable and for Indian Health to step up. First started with \$90,000. now it's down to around \$80,000. I was told that it didn't get done and Al Nygard stated we need Housing for professional and North Segment purchased to create 40 Million for Program. Long term plans, it's not going to happen within a year. Spend more money to provide houses. Hawk Estates at 100% capacity. Leases are signed, people are moving in. We have 160 acres residential country lot. Leases kept the same. We have the right to remove them and stick them in the unit. We are looking at Locum and we could accommodate housing. All if you got a nurse and nothing is going to happen and have to get a contractor on board. 2 or 3 legally we should move it and talk about it in closed session. Move to full council. Option expensive locum about 50% third party revenue sand the earned income. Not going to be an issue. Locums nurse to be accommodated while she is here. Al could you assist Callie so she won't get the runaround. White Shield has government housing get a contractor and put in for money and get that back. RJ needs to get the ball rolling and move forward. Need to fix the house up directive to RJ and we will accommodate them. Elders that are in need we have a lot of people. Have to pay drivers at \$18 per hour. Were at 535 and salary scale higher for more CHRs to keep working.

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**I. CHR – Red Fox Sanchez**

We had to move some of our budget around. We are going to start 3<sup>rd</sup> party billing which will help the drivers. We follow transportation policy, patient need Doctors slip. We do blood pressure and blood sugar checks. We will be at the Pow Wow. We ordered more car seats, and will be installing them. We have one worker per segment. Councilwoman Monica Mayer recommends increasing their budget.

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**J. LIHEAP - Charmaine Driver/Rebecca Cronis**

Charmaine Driver gave an update and hand out. August 16<sup>th</sup> public hearing meeting. We have more clients this year from last year.

**Motion:** Councilman Fred Fox moved to forward Resolution to the August 9<sup>th</sup> TBC meeting. Councilwoman Monica Mayer seconded the motion. Vote: 3-0-0. Motion carried.

**K. Tribal Insurance Update - Daryl Bearstail**

*Item deferred*

**L. Vocational Rehabilitation - Jamie Hall**

*Item deferred*

**M. White Shield Safe Haven Update – Kelsey Peltier**

*Item deferred*

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**N. Grants and Donations – Barb Miller**



Barb Miller presented for Jessica Howling Wolf and Jody Deane whose toddlers were approved by Health Committee to be transferred to Infant/Toddler Program for medical assistance from the Life & Limb Grant program.

**Motion:** Councilman Fred Fox moved to transfer Jessica Howling Wolf and Jody Deane to Infant/Toddler Program for medical assistance. Councilwoman Monica Mayer seconded the motion. Vote: 3-0-0. Motion carried.

**FTR:** Tribal Care Insurance approached the Committee.

Jerry Fozzard & Monica of Tribal Care Insurance brought forth an issue with an insurance plan member where the plan didn't cover the cost of an IV antibiotic that the patient ended up being billed for \$12,834. The drug is not under a Medicare code so would need TBC approval to add this and other drugs to the plan. Patient Advocacy is working on determining the reason why such a common antibiotic is not falling under Medicare codes and how they handle it. Councilwoman Monica Mayer reiterated the need to beef up the Home Health Program due to the difference in cost to the Insurance

**Motion:** Councilman Fred Fox moved to add the list to the submitted plan modifications. Councilman Frank Grady seconded the motion. Vote: 3-0-0. Motion carried.

**Discussion:** Would need a signed letter to add it to the plan.

## **VIII. HUMAN RESOURCE:**

*Item deferred.*

## **IX. NEW BUSINESS:**

**A. Retro Active Inquiry – Richard Moran**  
*Item deferred<sup>2</sup>*

## **X. Report/Program Updates:**

**A. Social Services - Kathy Felix, Director**

Program is fully staffed. Discussed various cases of elder abuse and the need to provide help for these that fall between the cracks. The tribe has a lot of homeless children with no place to go and Program is doing everything to get foster care. Third Party Revenue paying for Child Care. Case Management purchase orders signed by Tribal Programs Analyst observed Mountrail counties' foster care placed children in a home even though the male had a record. White Shield has a \$250,000 budget to operate the live-in facility. Foster Parent Appreciation Picnic- May 31, 2017. Well attended by foster parents and foster children and staff. The meal was catered by Rico Young Bird & his friends with an oil company. Quarterly Parenting Classes offered to families we are working with in Child Welfare. The most recent parenting class was June 2017 and 8 parents completed. The next classes will be offered in September 2017. Three staff is currently attending the "Forensic Interviewing Training" in South Carolina Aug.1-3, 2017, which is mostly paid for by the DOJ. Foster Parents obtained their annual training hours and





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Certificates and staff attended the NO ICWA Conference. The 3 staff who is attending the Forensic Training will learn new interviewing techniques. Staff obtained required CEU's for Social Work license. List meetings held within department for the month includes; Weekly CW case management meetings, Monthly CPT meetings, Quarterly MDT (Multi-Disciplinary Team) meetings with staff & PO staff and Justice Center staff, quarterly STEPS meetings, CPS has monthly Child Protection Team CPT meeting. Purchased 3 office vehicles with some carry over funds in the BIA budget. Working on the Tribal/State IVE agreement with another meeting in August with the state. Also working on signing an MOU with LSS (Lutheran Social Services) to provide Tele-therapy for children & families here at Social Services. "Social Services Team Building Retreat" for staff on Friday August 4, 2017 with our meeting from 10:00 to Noon and a boat ride from 1:00 to 3:00 pm.

**B. Aging Services – Polly Chase**  
*Item deferred*

**C. Infant and Toddler Program – Tana Fox**  
*Item deferred*

**XII. CLOSED SESSION:**

- A. Pay Issue – Colleen Halvorson/Richard Moran**
- B. Concerns with Community Members – Katherine Felix**
- C. Domestic Violence– Bernadette Church, Elder Abuse Coordinator**
- D. Tribally Owned Houses Update - Al Nygard**
- E. Albert Leroy Irwin**

**XIV. ADJOURNMENT:**

**Motion:** Councilman Fred Fox moved to adjourn the meeting. Councilwoman Monica Mayer seconded the motion. Meeting adjourned at 3:35PM. Vote: 3-0-0. Motion carried.



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**CERTIFICATION**

I, the undersigned, as Chairman for the Tribal Business Council 's Health and Human Resource Committee of the of the Three Affiliated Tribes of the Fort Berthold Indian Reservation, hereby certify that the Tribal Business Council's Health and Human Resource Committee is composed of three [3] members of whom [2 ] constitute a quorum; 3 were present at the Health and Human Resource Meeting thereof duly called, noticed, convened and held on the 1<sup>st</sup> day of August 2017; that the foregoing Minutes were duly adopted at such meeting by the affirmative vote of 3 members; 0 members opposed; 0 members abstained; 0 Members not voting.

Dated this 13<sup>th</sup> day of September, 2017.

**ATTEST:**

Health and Human Resource Committee Chairman,  
Councilman Frank Grady  
Tribal Business Council  
Three Affiliated Tribes

Executive Secretary,  
Councilman Fred W. Fox  
Tribal Business Council  
Three Affiliated Tribes