



**THREE AFFILIATED TRIBES  
HEALTH COMMITTEE MEETING 11-04-VJB  
May 18th, 2011**

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**CALL TO ORDER:**

Committee Chairwoman Brugh called the meeting to order at 1:45 p.m.

**PRAYER:** Councilman Strahs said the invocation.

**ROLL CALL: Present:** Chairwoman V. Judy Brugh, Councilman Eagle and Councilman Strahs. A quorum was established with three members present. The Chief Executive Officer, Richard Mayer, and Human Resources Director Val Finley were also present.

**01. APPROVAL OF MINUTES: March 6<sup>th</sup> 2011:**

Councilman Strahs moved to approve the March 6<sup>th</sup> 2011 minutes. Councilman Eagle seconded the motion.

VOTE: 3 Ayes. Motion carried.

**02. KIDNEY DIALYSIS UNIT: Director Stella Berquist:**

**A)** Roger Grady Jr. and Don Beopple, who are essential staff members of the Kidney Dialysis Unit inquired if they could have accumulated compensatory time paid to them. They are considered essential staff which makes it difficult to use the time. Councilwoman Brugh gave Acting Clinical Chef Executive Officer, Valerie Mayer and Tribal Chief Executive Officer, Richard Mayer a directive to research their records and give a recommendation at the next meeting of the Tribal Business Council.

**B)** *Simplex Grinnell Quote:* The existing fire alarm system at the Kidney Dialysis Unit needs to be replaced— to be compliance with the State Committee Health guidelines and standard codes. The total replacement cost is quoted at \$15,555.00. Michael Steckler, who is an engineer with Indian Health Service, will meet with Stella Berquist to give expert advice on State Standard Health Codes. If the Tribe is not in compliance they could lose Medicare 3<sup>rd</sup> party billing

**C)** *Kidney Dialysis Units' Electrician and Floor Plan issues.* Stella Berquist is currently working on finding the original the floor plan of the Kidney Dialysis Unit, because of electrical problems. Councilman Eagle recommended getting in contact with Kenny Stevenson and Ron Slack, an Engineer from Minot to locate the floor plans. Also, the building needs to have sixteen battery pack lights installed. Councilwoman Brugh recommended Chief Executive Officer, Richard Mayer and the Legal

Counsel meet with the Administrator to draft up a letter requesting the importance of locating the plans.

**03. MINNE-TOHE CLINIC- FISCAL YEAR MEDICAL PROVIDER**

**CONTRACTS:** *HUMAN RESOURCES: Denise Cavanaugh and Val Finley, Jr., Valarie Mayer, Acting Chief Executive Officer. CLOSED SESSION: Personnel Action Forms*

**04. HUMAN RESOURCES:** *Denise Cavanaugh*  
*See personal action forms:*

**05. MENTAL HEALTH:** *Director, Mark Little Owl*  
*Closed Session:*

**06. ELBOWOODS MEMORIAL CLINIC:** *Jim Foote-Tim Olson- Mike Steckler*  
Councilman Eagle gave Jim Foote a directive to start putting titles and names of staff on the office doors of the Facility. Councilwoman Brugh suggested to staff to start asking the communities and elders for their recommendations and input in filling the wall displays with the history of the Elbowoods Memorial Hospital.

**07. ADJOURNMENT:**  
Councilman Strahs moved to adjourn at 6:23 p.m. Councilman Eagle seconded the motion.

VOTE: 3 Ayes. Motion carried

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**CERTIFICATION**

I, the undersigned, as Secretary of Health Committee of the Three Affiliated Tribes of the Fort Berthold Indian Reservation, hereby certify that the Health Committee is composed of three (3) members of whom (3) constitute a quorum \_\_\_\_were present at the Meeting thereof duly called, notice, convened and held on the \_\_\_\_day of \_\_\_\_\_, 2011; that the foregoing Minutes were amended and duly adopted at such meeting and voted by a affirmative vote of \_\_\_\_ members; \_\_\_\_members opposed; \_\_\_\_members abstained; \_\_\_\_Members not voting.

Dated this \_\_\_\_day of \_\_\_\_\_, 2011.

**ATTEST:**

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Francine M. White, Recording Secretary  
Tribal Health Committee  
Three Affiliated Tribes

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V. Judy Brugh, Committee Chairwoman  
Tribal Health Committee  
Three Affiliated Tribes

