



Mandan, Hidatsa, & Arikara Nation
*Three Affiliated Tribes * Fort Berthold Indian Reservation*
404 Frontage Road * New Town, North Dakota 58763-9402

HEALTH & HUMAN RESOURCES COMMITTEE
Meeting 04-01-RP
January 6, 2004

01. Call to Order

Councilman Wells brought the meeting to order at 11:00 a.m. referred to Resolution# 03-306-RP resolution that appointed Councilman Wells as Chairman of the Health & Human Resource Committee.

02. Roll Call Councilman Mervin Packineau, Councilman Malcolm Councilman Marcus Wells. A quorum is established with three members present.

03. Approval of Agenda Chairman Wells added two items to other business to add 9a-Hugh Baker, 9b-Connie Fox. Councilman Packineau move to approve the agenda including the add-ons. Councilman Wolf seconded the motion.

VOTE: 3 Ayes, 0 Nays, 0 Abstention, 0 Not Voting. Motion passed.

04. Approval of Minutes

Councilman Packineau moved to approve the August 26th, 2003 and September 10, 2003 with amendments motion second by Councilman Wolf.

Discussion: It was discussed Councilman Wells was not listed on ROLL CALL but in the minutes it showed that he made a motion. It was directed to the Committee Secretary when a councilman arrives or leaves the meeting to make note of it in the minutes, because the number of votes count can be questionable when the Roll Call shows three (3) council members and (4) votes on a issue.

VOTE: 3 Ayes, 0 Nays, 0 Abstention, 0 Not Voting. Motion passed.

05. WIC Program Update (*Delphine Baker*)

The WIC program served a total of 424 clients in the month of October, in November our clientele number dropped to 389, due to the re-certification of the clients.

In WIC budget for this fiscal year we are doing well we are \$3,000 under our budget we did not over spend.

06. Indian Health Service (*Karol Parker*)

No one present

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07. Education Department (Bernadine Young Bird)

- 7-1. The Education Department now have five (5) staff members, with the larger staff in Head Start.
- 7-2. Goals for the Education Department, requests any input from the committee.
- 7-3. Language & Culture Commission there is no funding for this and no one was appointed by the committee for this commission. Councilman Wells recommended Councilman Wolf to be on the commission. Councilman Wells entertain the FY 2004.

Councilman Packineau moved to approve the \$30,000 for the Language & Culture Commission, motion seconded by Councilman Wolf.

Discussion: Councilman Wolf will be the liaison for Language & Culture Commission from the Health & Human Committee.

VOTE: 3 Ayes, 0 Nays, 0 Abstentions, 0 Not Voting. Motion passed.

- 7-4 Education Department requests for MIS person it would cost \$500,000 for it is needed, would there be funding for this. Councilman Wells informed Bernadine that the next Budget meeting is scheduled for January 9th, 2004, will look at the budget then.
- 7-5 The week of February 9th is Education Week the opening ceremony will be at the college. On Wednesday going to have a Teen Male Conference. In November we already had a Father Conference on the roles & responsibilities of a father, had a good turn out. Grades K-12 want a curriculum developed by the Tribes in the Language and Culture area. We are teaching the language here but it's not working, because we have no structure and no funds for the program. Councilman Wells directed Bernadine to prepare a proposal and submit it at the next Health & Human Committee Meeting, which will be January 20th.
- 7-6 Education Codes Bernadine don't have to work on this and her grant only goes one year and a half left. Councilman Wells entertains a motion that Bernadine get with Doris Mc Grady to assist with the Education Code to both write up report before the January 20th and submit to the committee. Councilman Wells will write a letter to CEO Rich Mayer on this that Doris Mc Grady will be a Consultant for the Education Department.

Councilman Packineau move to approve for Doris Mc Grady to work with Bernadine as a Consultant on the Education Code, seconded by Councilman Wolf.

VOTE: 3 Ayes, 0 Nays, 0 Abstentions, 0 Not Voting. Motion passed.

- 7-7 The proposal on the facility will be going before the Parent Policy looking at an empty tribal building. Sara Young Bird from Head Start stated that this already was discussed on the building. The new Head Start building will hopefully be completed by the 12th. The old head start buildings the Tiny Tots will use the Learning Center and the other buildings need to be appraised and if they are under \$5,000 and if the Tribe paid for them or donated to them, then other programs can use them but if Head Start funds were used to purchase these buildings, they will have to be turned over to Social Services, but both these buildings were condemned. The grand opening for the Parshall Head Start were pushing for the end of January.

08. Tribal Housing Division (Connie Wilkinson)

Concerns with Twin Buttes Custom Homes, damaged to some units, Ft. Berthold Development concerns on foundation if faulty can cause basements to crack.

Councilman Wells directed Connie Wilkinson to meet with Malcolm Wolf for he is on the Northern Lights Project and draw up a letter to him.

09. Other Business

9a. **Hugh Baker**- is working with Wellness involved with a Food model for the Tribe working with lady from Rapid City dealing with Traditional foods.

-Personnel Policies meeting was not set up and the Wage Scale needs to be presented and Hugh recommends that we should contract with a firm to do the Personnel Policies and Wage Scale. It would cost around \$25,000-50,000 to do this, we need an outside look at our system. Councilman Packineau suggested that we take a look at what we have now and if we don't like it to go with an outside agency.

The Wage Scale is on the Agenda for the Tribal Business Council Meeting.

Councilman Packineau motion to bring back Personnel Policies to the Committee and to the Health & Human Resource Committee meeting on the 20th and from there we can forward it to the full Tribal Council. Motion seconded by Councilman Wolf.

VOTE: 3 Ayes, 0 Nays, 0 Abstentions, 0 Not voting. Motion carried.

Councilman Wells changed the Health & Human meeting from 11:00 to 9:00 a.m.

-Directors Federal Training is scheduled January 21,22,23, 2004 for management in Bismarck at 8:30 at the Double wood Inn and all councilmen are invited.

-Dr. Simmons Contract is on the Agenda for January 8th, he is talking about ending his contract this summer and sends a letter to the Chairman to negotiate his salary.

- Mandaree Clinic needs a temporary appointment on an as needed basis. Darryl Cummings to be appointed at the Mandaree Clinic when Faye Moberg/Receptionist can't be there.

Councilman Packineau motion to approve temporary appointment of Darrell Cummings on an as needed basis for the Mandaree Clinic. Seconded by Councilman Wolf.

VOTE: 3 Ayes, 0 Nays, 0 Abstentions, 0 Not Voting. Motion carried.

-Hugh recommended to council a development of a board for Top Management to work with the clinics, to working it into the budget for the last quarter of this year. Key item for this position is to run the clinics. We need to put together a Search Team to find this person; right now we are contracting the clinics and its just not coming together.

Hugh Baker/Programs Manager – Closed Session – Personnel Issues

Next Health & Human Resources meeting will be on the 20th of January at 9:00 a.m.

- 10. Adjournment :** Councilman Wolf moved to adjourn at 5:05 p.m. seconded by Councilman Packineau. Vote: 3-Ayes, 0-Nayes, 0-Abstentions, 0-Not Voting. Motion passed.

CERTIFICATION OF MINUTES

The undersigned, as Committee Chairman of the Health & Human Resources & Education Committee of the Three Affiliated Tribes of the Fort Berthold Reservation, hereby certify that the Health & Human Resources/Education Committee is composed of three (3) members, of whom three (3) constitute a quorum. 3 members were present at a Health & Human Resources/Education Committee meeting thereof duly called, noticed, convened and held on the 3 day of February, 2004 whereupon the Three Affiliated Tribes Committee Secretary presented the foregoing minutes for approval.

Said minutes of Jan 6, 2004 were duly approved by the affirmative vote of 3 members, 0 members opposed, 0 members abstaining, 0 members not voting.

Submitted by: Connie Fox
Connie Fox/Committee Secretary

02/03/04
Date

Concurred by: Marcus Wells, Jr.
Chairman Marcus Wells, Jr. of the
Health & Human Resources/Education
Committee

2/3/04
Date

ATTEST:
Randy Phelan
Randy Phelan, Executive Secretary,
Tribal Business Council of the
Three Affiliated Tribes

5-25-04
Date