



MANDAN, HIDATSA, & ARIKARA NATION

Three Affiliated Tribes • Fort Berthold Indian Reservation

HC3 Box 2 • New Town, North Dakota 58763-9402

TRIBAL BUSINESS COUNCIL

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THREE AFFILIATED TRIBES HEALTH & HUMAN RESOURCE COMMITTEE REGULAR MEETING JULY 11, 2001

01. CALL TO ORDER:

Chairman Randy Phelan called the meeting to order at 12:40 p.m.

02. ROLL CALL:

Members present: Committee Chairman Randy Phelan, Malcolm Wolf Committee Member, Austin Gillette Committee Member, Marcus Wells, Jr.,

Absent: Daylon Spotted Bear, Committee Member

Others present: Debbie Painte, Casey Fox, Pat Wilkinson, Denny Wolf, Darlene Finley Norma Staples, Flora Azure, Leland Beston, Debra Thompson,

03. AGENDA:

Committee Member Marcus Wells, Jr. made a motion to approve the agenda as amended. Seconded by Committee Member Malcolm Wolf.

VOTE: 3 Ayes, 0 Nays, 0 Abstentions, 0 Not Voting
Motion Carried

04. APPROVAL OF MINUTES:

Committee Member Marcus Wells Jr., made a motion to approve the Health & Human Committee Meeting Minutes of May 30, 2001. Seconded by Committee Member Malcolm Wolf.

VOTE: 3 Ayes, 0 Nays, 0 Abstentions, 0 Not Voting
Motion Carried

Committee Member Malcolm Wolf, made a motion to approve the Health & Human Committee Meeting Minutes of May 16, 2001. Seconded by Committee Member Marcus Wells, Jr.

VOTE: 3 Ayes, 0 Nays, 0 Abstentions, 0 Not Voting
Motion Carried

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APPROVAL OF MINUTES, CONTINUED:

Committee Member Marcus Wells, Jr., made a motion to approve the Health & Human Committee Meeting Minutes of February 27, 2001 as amended. Seconded by Committee Member Malcolm Wolf.

VOTE: 3 Ayes, 0 Nays, 0 Abstentions, 0 Not Voting
 Motion Carried

Committee Member Marcus Wells, Jr., made a motion to approve the Health & Human Committee Meeting Minutes of January 10, 2001 as amended. Seconded by Committee Member Malcolm Wolf

VOTE: 3 Ayes, 0 Nays, 0 Abstentions, 0 Not Voting
 Motion Carried

05. VELMA PRETTY ON TOP, CHIEF DEVELOPMENT OFFICER REQUEST:

Committee Member Marcus Wells, Jr, made a motion to approve a request from Velma Pretty On Top, Chief Development Officer of the Community Development Planning Office for Flex time for her two employees, Virgil Wilkinson and Tara Young Bird, who work long extended hours and because Flex time is also available for different departments within the Tribe. Seconded by Committee Member Malcolm Wolf.

Discussion: Committee Chairman Phelan stated that Velma, would have to monitor her employees Tara Young Bird and Virgil Wilkinson and keep proper documentation, and if the approved request is questioned by Tribal Personnel Department, Velma can verify the approved motion of flex time for her employees through Minutes of the meeting.

VOTE: 3 Ayes, 0 Nays, 0 Abstentions, 0 Not Voting
 Motion Carried

06. VELMA PRETTY ON TOP, REQUEST FOR TEMPORARY GRANTS WRITER:

Committee Member Malcolm Wolf made a motion to approve a request to hire Oriann Baker as temporary grants writer, based on experience and education for (30) days or until filled. The request will be referred to Full Tribal Business Council for approval. Seconded by Committee Member Marcus Wells, Jr.

VOTE: 2 Ayes, 0 Nays, 0 Abstentions, 1 Not Voting, Motion Carried

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07. SACRED CHILD PROJECT FINANCIAL REQUEST-DEBRA PAINTE:

Committee Member Marcus Wells Jr. made a motion to support a proposal as presented from Sacred Child Project in the amount of \$ 46,828 to fund the Sacred Child Project employees Casey Fox, Denny Wolf and Becky Staples up until September 30, 2001 and for it to be coming out of the reimbursement of the Tribal match of \$131,995. Seconded by Committee Member Malcolm Wolf.

Discussion: Debra Painte of UTTEC Sacred Child Project stated that things that the staff members are doing is being written up all over, it is setting a precedence about the way people should be working with our own native children and families. They are a very cultural irrelevant program, usually when u work in a Social Service setting you operate in a manner that is more western or mainstream. Committee Chairman Randy Phelan stated that the issue will be taken to the next full Tribal Business Council meeting, also the Memorandum of Agreement should be attached so that Tribal Business Council knows that a Memorandum of Agreement is already in place and this would be the tribal match and we do have \$ 131,995 coming from Sacred Child Project. Committee Chairman Randy Phelan directed Darlene Finley, Acting Social Services Director to provide the Health & Human Resource Committee with her concerns on the Tribal rating system of employees. Debra Painte stated that the Three Affiliated Tribes Social Services Program and the Sacred Child Project will be entering into a agreement with the The Casey Family Program where they will train the Casey Family People how to do the Wrap Around Process, again it shows the good work that they have been doing.

VOTE: 3 Ayes, 0 Nays, 0 Abstentions, 0 Not Voting
 Motion Carried

Committee Member Austin Gillette entered the meeting.

08. CONNIE FOX, CHR DIRECTOR, BUDGET ISSUES:

Committee Member Austin Gillette made a motion to recommend to the Tribal Business Council to allocate \$ 25,000 out of the General fund and specified as JTAC dollars and to be classified as a Health Need, under the Health Portion that is allowable. Seconded by Committee Member Malcolm Wolf.

Discussion: Community Health Director, Connie Fox stated that a lot of her department's funds are being exhausted by transporting and paying for GSA cars, paying for tires, oil changes. Community Health Representatives are averaging 3,000 miles per month, per CHR, and we are spending a average of \$ 3000 to \$ 4000 a month for rental of GSA cars.

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CONNIE FOX, CHR DIRECTOR/BUDGET ISSUES CONTINUED:

A break down from October 2000 to May 2001, and what we have in the budget that is allocated to that is only \$ 18,000, and already from October to May, we have spent \$ 32,432.57. The \$ 18,000 is only allocated for the whole year, and the budget has been the same since 1997, no increase. Ms. Fox stated they need \$ 48,000 for the whole year to cover us, or she would have to shut down transporting and just only transport Medicaid patients, because we have nothing in our budget right now. I transferred money out of training to help pay for cars. The Phone calls with cell phones with the previous administration have also ate up a lot of the phone cost money. We are not touching a lot of our work scope, we are suppose to do home visits, screening, checking on the diabetics and doing a lot of the follow up, checking their feet, doing blood pressure. We are not doing that cause we are on the Highway and transporting. Committee Chairman Randy Phelan gave Ms. Fox a directive to do a separate budget for transportation costs.

VOTE: 4 Ayes, 0 Nays, 0 Abstentions, 0 Not Voting
Motion Carried

09. COMMUNITY HEALTH REPRESENTATIVE, REQUEST FOR CHR VAN:

Committee Member Austin Gillette made a motion for the approval of a purchase for a Community Health Representative Van for the White Shield area. Seconded by Committee Member Malcolm Wolf.

VOTE: 4 Ayes, 0 Nays, 0 Abstentions, 0 Not Voting
Motion Carried

10. CHR PROGRAM-JOB DESCRIPTION:

Committee Member Austin Gillette made a motion to adopt the job description that Connie Fox, Community Health Director has presented for her department, and if changes need to be made, regarding the job description they will be made in the future. Seconded by Committee Member Malcolm Wolf.

VOTE: 4 Ayes, 0 Nays, 0 Abstentions, 0 Not Voting
Motion Carried

11. **CHR-CLASSIFICATION OF HOME VISITS:**

Committee Member Austin Gillette made a motion to define the Health & Human Resource's Committee's definition of a home visit; The Community Health Representatives home visits are when a CHR Driver picks up a tribal member at their home, and they visit and transport them to medical appointment, such as to Minot or Bismarck or elsewhere, which classifies as a home visit and also to comply with our contract.

VOTE: 4 Ayes, 0 Nays, 0 Abstentions, 0 Not Voting
Motion Carried

12. **DIABETIC COMMUNITY HEALTH REPRESENTATIVE/ GRANT PROPOSAL:**

Committee Member Austin Gillette made a motion to approve a grant proposal from the Community Health Representative Director for a Diabetic Community Health Representative per each segment and that the Tribe would commit tribal dollars and when the two years is up, the Tribe would commit to fund those positions on a permanent basis, or as funds allow. Seconded by Committee Member Malcolm Wolf.

Discussion: Connie Fox, CHR Director stated that additional CHR driver needs to be assigned to the White Shield area because of the heavy workload on the current White Shield CHR driver. The Health & Human Resource Committee stated to Connie Fox that it was her call as a Director, and just do a in-house transfer of employees, assigning a temporarily CHR driver to the White Shield area and also to come back to the Health and Human Resource Committee with a re organizational plan for her department.

VOTE: 4 Ayes, 0 Nays, 0 Abstentions, 0 Not Voting

13. **KIDNEY DIALYSIS APPOINTMENTS/DEBRA THOMPSON:**

Personnel issue

14. **NORMA STAPLES, MATERIAL RESOURCE DEPARTMENT:**

Discussion; Committee Member Austin Gillette stressed the importance of being in compliance with the rules to be eligible for assistance through the Material Resource Department.

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NORMA STAPLES, MATERIAL RESOURCE DEPARTMENT, CONTINUED:

Norma Stated that this year there have been (566) applicants and (20) that were over income and we had (325) crisis applicants, out of that (284) was winter crisis and so far we are still taking summer crisis applicants. The case load for senior citizens is (106) and (455) are not elders. The budget for FY2000 was \$ 653,000, and we were able to assist with \$ 200.00 per family. Norma stated that her department also assists with electricity payments. Norma stated that she can work with all the other electric companies and deal with them, but not McKenzie Electric, and if you are disconnected its a \$ 60.00 reconnect fee, no matter what amount your bill is. Committee Member Marcus Wells, Jr. stated that there is a motion in place regarding McKenzie Electric. Committee Chairman Randy Phelan stated that he believes there are discrimination issues towards tribal members and requested Tribal Legal Department to review the motion and give a update and a memo back to Tribal Business Council regarding the issue.

15. PERSONAL ISSUE/FORMER COPS FAST, LELAND BESTON:

16. PERSONAL ISSUE/TRIBAL SECURITY:

17. EMERGENCY EARLY PAYROLL-POLICY CHANGE:

Committee Member Austin Gillette made a motion to recommend the change of the emergency early payroll policy and small loans program policy regarding funerals to include (blood aunts and uncles) and also for mortuary customs to include the senior pallbearer. Seconded by Committee Member Malcolm Wolf

VOTE: 4 Ayes, 0 Nays, 0 Abstentions, 0 Not Voting
Motion Carried

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18. LIZ DEMERAY, FORT BERTHOLD COMMUNITY COLLEGE:

Discussion: Liz Demeray, Fort Berthold Community College President stated that Fort Berthold Community College is currently in a cash short fall and is requesting money from the Tribal Business Council. Committee Member Austin Gillette stated that the Tribal Business Council will meet and bring up the issue at the next Tribal Business Council meeting and will authorize a resolution that will authorize and use the Tribe's commitment to assist the Fort Berthold Community College in obtaining a loan and state in the resolution that the docket funds for the Fort Berthold Community College will be available on October 1, 2001 and when the transfer is done it then will be deposited into the College's account.

19. ADJOURNMENT:

Committee Member Austin Gillette made a motion to adjourn the meeting at 4:05 p.m. Seconded by Committee Member Marcus Wells, Jr.

VOTE: 4 Ayes, 0 Nays, 0 Abstentions, 0 Not Voting
 Motion Carried

Meeting adjourned at 4:05 p.m.



Bonnie Baker, Recording Secretary
Health & Human Resource Committee
Three Affiliated Tribes

ATTEST:



Randy Phelan, Chairman
Health & Human Resource Committee
Three Affiliated Tribes

Approved by Committee this 20th day of September, 2001.