



**RESOLUTION OF THE GOVERNING BODY  
OF THE  
THREE AFFILIATED TRIBES  
OF THE  
FORT BERTHOLD INDIAN RESERVATION**

**A Resolution Entitled: "Approval of Consultant Contract with Quills Corporate Consulting Inc. of Bismarck, North Dakota"**

**WHEREAS,** This Nation having accepted the Indian Reorganization Act of June 18, 1934, and the authority under said Act and having adopted a Constitution and By-laws pursuant to said Act; and

**WHEREAS,** The Constitution and By-laws of the Three Affiliated Tribes was adopted by membership of the Tribes on May 15<sup>th</sup>, 1936 pursuant to the Indian Reorganization Act of 1934 and duly approved by the Secretary of Interior; and

**WHEREAS,** Article III of the Constitution of the Three Affiliated Tribes provides that the Tribal Business Council is the governing body of the Tribes; and

**WHEREAS,** The Constitution of the Three Affiliated Tribes authorizes and empowers the Tribal Business Council to engage in activities on behalf of and in the interest of the welfare and benefit of the Tribes and of the enrolled members thereof; and

**WHEREAS,** The MHA DOT wishes to contract the services of Quills Corporate Consulting Inc. for work on the MHA DOT Website.

**NOW THEREFORE BE IT RESOLVED,** that the Tribal Business Council of the Three Affiliated Tribes hereby approves the consultant agreement (attached) with Quills Corporate Consulting Inc. pursuant to the attached Consultant Agreement; and

**NOW BE IT FINALLY RESOLVED,** the total compensation for the Consultant Agreement with Quills Corporate Consulting shall not exceed \$24,000.00.

**CONSULTANT CONTRACT  
BETWEEN THE THREE AFFILIATED TRIBES d/b/a MHA DOT AND  
Quills Corporate Consulting Inc.**

**1. PARTIES**

This contract is between the Three Affiliated Tribes d/b/a MHA DOT Dept., 404 Frontage Road, New Town, ND 58763 (CLIENT) and Quills Corporate Consulting, Inc., owner Tiffany Hodge with its principal office location at 409 Southwood Ave., Bismarck, ND, 58504 (CONSULTANT).

**2. CONTRACT PURPOSE:**

The purpose of this Contract is provide services to assist the MHA DOT in redesigning website.

**3. TERM OF CONTRACT**

The term of this contract shall be for the period of \_\_\_\_\_, 20\_\_\_\_ through \_\_\_\_\_, 20\_\_\_\_.

**4. DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT:**

Consultant shall render the following services to the Tribe: **Phase One**

- Rebuild and brand <http://www.mhadot.com/> on GoDaddy hosted platform.
- Change domain name records on the release date.
- Submit sitemap and keywords to Google, Bing, and Yahoo.
- Provide training for updates to news or blog.
- Graphic Design work done in a culturally appropriate way for the MHA Nation by an MHA enrolled member.

**5. WHERE SERVICES ARE TO BE PERFORMED:**

Services will be performed at MHA DOT offices and Consultant's offices.

**6. COMPENSATION AND PAYMENTS:**

In consideration of the services to be performed the Consultant shall be paid in an amount not to exceed \$24,000.00 without written approval of the Tribe.

- a. Site analysis, rebuild, graphic design, setup and configuration: \$24,000  
*Up to 160 hours of design time at \$150 an hr*
- b. Training – up to 4 days plus travel reimbursed at GSA rates: \$1,600

- c. Maintenance agreement and technical support: \$1,000 a month (\$12,000)

**7. EXPENSES:**

Consultant shall not be reimbursed for any expenses associated with the services performed under this Agreement.

**8. INDEPENDENT CONTRACTOR:**

- A. The Consultant assures the Tribe that the Consultant is an independent contractor providing services for the Tribe and that neither the Consultant nor any of the Consultant's employees, agents, sub-Consultants, etc. are employees of the Tribe under this Contract or any subsequent amendment or extension hereof. Consultant has no power or authority to act for, represent, or bind the Tribe or any entity affiliated with the Tribe in any manner. Consultant and Consultant's employees are not entitled to any medical coverage, life insurance, or participation in any other benefits afforded to the Tribe's regular employees, or those of Tribe-affiliated entities. If the Tribe or any of Tribe-affiliated companies are required to pay or withhold any taxes or make any other payment with respect to fees payable to Consultant, Consultant will reimburse the Tribe or the affiliated entity in full for taxes paid, and permit the Tribe to make deductions for taxes required to be withheld from any sum due the Consultant.
- B. The Consultant is solely responsible for assuring compliance with all legal requirements, including payment of all applicable taxes, premiums, deductions, withholdings, overtime and other amounts which may be legally required with respect to the employment of any persons providing services to the Consultant or any of its sub-Consultants, under this Contract. The Consultant agrees that the Consultant shall indemnify the Tribe for any and all claims, obligations, liabilities, costs, attorney fees, losses or suits accruing or resulting from: 1) the Consultant's failure to comply with this Contract; 2) from any ruling of any legal authority or claims by any sub-Consultant, employee or alleged employee of the Consultant, that the Consultant or a person the Consultant has held out to be his/her employee is an employee of the Tribe.

**9. CONSULTANT NOT TO ENGAGE IN CONFLICTING ACTIVITIES:**

During the time of this Contract, Consultant will not enter into any activity, employment, or business arrangement that conflicts with the Tribe's interests or Consultant's status. The Tribe shall have the option of terminating this Contract at any time if in Tribe's sole judgment a conflict of interest exists or is imminent. Consultant will advise the Tribe of Consultant's position with respect to any activity, employment, or business arrangement contemplated by Consultant that may be relevant to this Section. For this purpose, Consultant agrees to disclose any such plans to the Tribes prior to implementation.

**10. WARRANTY THAT CONTRACT DOES NOT COMTEMPLA TE CORRUPT PRACTICES – DOMESTIC OR FOREIGN:**

Consultant represents and warrants that (a) all payments under this Contract constitute compensation for services performed; and (b) this Contract and all payments, and the use of the payments by Consultant, do not and shall not constitute an offer, payment, or promise, or authorization of payments, and of any money or gift to an office or political party of, or candidate for political office in, any jurisdiction within or outside the United States. These payments may not be used to influence any act or decision of any official, party, or candidate to use his, her or its influence with a government to affect or influence any act or decision of such government to assist the Tribe in obtaining, retaining, or directing business to the Tribe or any person or other corporate entity. As used in this paragraph, the term "official" means any officer or employee of a government, or any person acting in an official capacity for or on behalf of any government; the term "government" includes department, agency, or instrumentality of a government.

**11. FUNDING AVAILABILITY:**

The Consultant agrees and understands that this Contract is dependent upon available funding. In the event such funding expires or is reduced, this Contract may be terminated or modified by the Tribe at its sole discretion. Modification of the Contract includes, but is not limited to, reduction of the rates or amounts of consideration of the alteration of the manner of the performance in order to reduce expenditures under the Contract.

**12. TERMINATION OF CONTRACT:**

When terminated for cause by either party, this Contract may be terminated immediately upon written notice. Written notice shall be delivered to the addresses set forth under Paragraph 1 above. This Contract may be terminated without cause upon 60 days written notice to the other party. Any notice deadline shall be measured from the date the notice is posted and mailed.

**13. GOVERNING LAW:**

This Contract is subject to and shall be interpreted in accordance with the laws of the Three Affiliated Tribes.

**14. ASSIGNMENT OF RIGHTS AND DELEGATION OF DUTIES:**

The rights and duties under this Contract may not be assigned or delegated by either party without the prior written consent of the other.

**15. ENTIRE CONTRACT AND MODIFICATION:**

This Contract contains the entire Agreement between the parties. This Contract may not



be modified except by later written Contract signed by both parties.

**16. INSURANCE & INDEMNIFICATION:**

None.

**17. JURISDICTION:**

This Contract was executed and is to be carried out on the Forth Berthold Indian Reservation. Any dispute arising under this Contract is subject to the jurisdiction of the Fort Berthold District Court.

**18. COMPLIANCE WITH APPLICABLE LAWS:**

The Consultant shall comply with all applicable Federal, State, and Tribal (i.e. TERO) laws and regulations in performing this Contract. Consultant shall also comply with all of the Tribe's policies, procedures, and rules.

**19. LIAISON & CONTRACT SUPERVISION:**

MHA DOT Director shall be the supervisor over the Consultant and the Consultant's work.

**20. SEVERABILITY:**

It is understood and agreed by the parties hereto that if any term or provision of this Contract is held to be illegal, void or in conflict with any applicable Tribal, State or Federal law, the validity of the remaining terms and provisions shall not be affected. And the rights and obligations of the parties shall be construed and enforced as if the Contract did not contain the particular term or provision held to be invalid.

**22. WAIVER:**

Waiver of any default, breach or failure to perform under this Contract is not deemed to be a waiver of any subsequent default, breach or failure of performance. In addition, waiver of any default, breach or failure to perform is not to be construed to be a modification of the terms of this Contract unless reduced to writing as an amendment to this Contract.

**23. SOVEREIGN IMMUNITY:**

Nothing in this Consultant Agreement shall be construed, held or interpreted as a waiver of the sovereign immunity of the Three Affiliated Tribes, its officials, agents or assigns.

**AGREED AND APPROVED:**

**CONSULTANT:**

By \_\_\_\_\_

\_\_\_\_\_ Date

**MHA DOT:**

By \_\_\_\_\_

\_\_\_\_\_ Date

**CONCURRED:**

By: \_\_\_\_\_

\_\_\_\_\_ Date

Chairman

By: \_\_\_\_\_

\_\_\_\_\_ Date



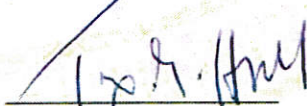
**CERTIFICATION**

I, the undersigned, as Secretary of the Tribal Business Council of the Three Affiliated Tribes of the Fort Berthold Indian Reservation hereby certify that the tribal Business Council is composed of seven (7) members of whom five (5) constitute a quorum, 7 were present at a Special-Budget Meeting thereof duly called, noticed, convened and held on the 12<sup>th</sup> day of June, 2014, that the foregoing Resolution was duly adopted at such meeting by the affirmative vote of 5 members, 0 members opposed, 0 members abstained, 0 members not voting, and that said Resolution has not been rescinded or amended in any way.

Chairman  Voting.  Not Voting.

Dated this 12<sup>th</sup> day of June, 2014.

  
\_\_\_\_\_  
Executive Secretary, Judy Brugh  
Tribal Business Council  
Three Affiliated Tribes

**ATTEST:**  
  
\_\_\_\_\_  
Chairman, Tex G. Hall  
Tribal Business Council  
Three Affiliated Tribes