



**RESOLUTION OF THE GOVERNING BODY
OF THE
THREE AFFILIATED TRIBES
OF THE
FORT BERTHOLD INDIAN RESERVATION**

A Resolution Entitled: *“Adoption of revised Travel and Per Diem Policy for Tribal Business Council Members.”*

WHEREAS, This Nation having accepted the Indian Reorganization Act of June 18, 1934, and the authority under said Act and having duly adopted the Three Affiliated Tribes Constitution and By laws pursuant to said Act; and

WHEREAS, Article III of the Constitution of the Three Affiliated Tribes provides that the Tribal Business Council is the governing body of the Tribes; and

WHEREAS, Article VI, Section 5 (l) of the Constitution of the Three Affiliated Tribes provides that the Tribal Business Council has the power to adopt resolutions regulating the procedure of the Tribal Business Council and other Tribal agencies and Tribal officials on the Reservation; and

WHEREAS, Article VI, Section 5 (c) authorizes the Tribal Business Council to administer any property or funds within the exclusive control of the Tribes and to make expenditures from available tribal funds for public purposes of the Tribes; and

WHEREAS, The Tribal Business Council from time to time needs to update and reinforce policies passed by Resolution; and

WHEREAS, The Tribal Business Council previously adopted Resolution #95-138-DSB which adopted policies and procedures for travel and travel reimbursement for Tribal Business Council members; and

WHEREAS, Tribal Business Council travel is necessary so that Tribal Business Council members can obtain useful information regarding various tribal and federal issues and so that Council members can properly administer tribal government and tribal business operations; and

WHEREAS, The Tribal Business Council recognizes and asserts its fiscal responsibility to reduce unnecessary travel costs and expenditures of tribal revenues while at the same time keeping current with the standardized rates followed by the federal government.



NOW THEREFORE BE IT RESOLVED, that the Tribal Business Council hereby rescinds Resolution #95-138-DSB and adopts the following revised Travel and Per Diem Policy and Procedures for Tribal Business Council members:

1) Travel Authorization

All Tribal Business Council travel must be authorized by the signatures of the Chairman and the Treasurer, or in the absence of the Chairman, the signature of the Vice-Chairman. All pre-travel checks will be issued at 90% of the total trip amount.

All Tribal Business Council members shall exercise due diligence in planning and arranging travel and shall make every effort to secure any or all savings of costs available.

The Tribal Business Council shall have overall authority to revoke or deny, for a reasonable period of time, travel for Council members who fail to comply with this Travel Policy and the contents of this Resolution.

2) Council Per Diem Rates

Lodging expenses shall be provided based upon the standardized local rate of destination site. Amounts received by a Council member in excess of actual lodging costs will be reimbursed to the Tribe after travel close out and lodging costs over the amount received will be reimbursed to the Council member after closeout of travel. Daily per diem rate for meals shall be \$31.00 dollars for in-state (N.D.) travel and \$51.00 dollars for out of state travel.

2) Travel Close Outs/Receipts/Deductions

Tribal Council members shall be required to submit a travel close out with receipts for actual expenses within two weeks after completing travel. Receipts are required for expense such as airline, hotel, taxi, registration fees but shall not be required for meals.

The Tribal Treasurer shall be authorized to deduct, in a reasonable manner, from a Council member's compensation any outstanding amounts owed to the Tribe by the Council member for travel.



BE IT FURTHER RESOLVED that this Policy applies only to Tribal Business Council members and all employees of the Three Affiliated Tribes will follow the Federal and Tribal Travel Regulations that are in place at the time of the travel.

BE IT FINALLY RESOLVED, that this Resolution shall supersede and rescind all previous Resolutions and Policies which conflict with the Travel Policies set out in this Resolution.

CERTIFICATION

I, the undersigned, as Secretary of the Tribal Business Council of the Three Affiliated Tribes of the Forth Berthold Reservation, hereby certify that the Tribal Business Council is composed of 7 members of whom 5 constitute a quorum, 5 were present at a Regular Meeting thereof duly called, noticed, convened, and held on the 18 day of January 2005; that the foregoing Resolution was duly adopted at such Meeting by the affirmative vote of 4 members, 1 members opposed, 0 members abstained, 2 members not voting, and that said Resolution has not been rescinded or amended in any way.

Chairman [] voting. [] not voting.

Dated this 18th day of January 2005.

Secretary, Nathan Hale
Tribal Business Council

ATTEST:

Chairman, Tex G. Hall
Tribal Business Council